

**BY-LAWS  
OF  
OCEAN CREST  
PROPERTY  
OWNERS  
ASSOCIATION, INC.**

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AMENDED AND RESTATED BYLAWS  
OF  
OCEANCREST PROPERTY OWNERS ASSOCIATION, INC.

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AMENDED AND RESTATED BYLAWS OF

## OCEANCREST PROPERTY OWNERS ASSOCIATION, INC. INTRODUCTION

The Bylaws are the corporate operating charter of the Association. The fundamental assets and obligations of the Association are the Common Properties, the income from assessments, and the operating responsibilities of OCEANCREST PROPERTY OWNERS ASSOCIATION, INC. and its Members.

The Bylaws are a part of the contract entered into by the Lot Owners and other Members, with and for the benefit of all other Owners and other Members acting through the Association. This contract is automatically incorporated into the deed by the act of accepting ownership of a Lot. Therefore, the Bylaws are a part of the mandatory regime of the Association.

The Association is incorporated under the non-profit corporation law of the state of North Carolina and follows its corporation requirements. The Bylaws provide that the management of the Association is completely under the control of the Board of Directors. The Board provides or general guidance and policy and chooses the officers.

Note especially the fact that ARTICLE IX of these Bylaws provided for committees. The active participation of as many Members as possible is the best way to provide for a successful community. It also keeps costs down and the quality of amenities and programs up, by providing volunteer administrative assistance in attending to the myriad details of daily operation. Look over the list, volunteer for a committee and become a part, as well as a Member, of the OCEANCREST PROPERTY OWNERS ASSOCIATION, INC.

ARTICLE XII covers Mortgages, and ARTICLE XIII covers Insurance. Generally, owners should obtain their own homeowner's policy covering their Lot, any improvements made by each Owner thereon and their personal contents. The Lot Owner's homeowner's policy then will dovetail into the Association's liability and casualty coverage which covers all Common Properties and any improvements constructed by the Association or the Developer (the Developer has no obligation to construct any improvement, other than paved roads or amenities).

OCEANCREST PROPERTY OWNERS ASSOCIATION, INC. will be similar to a small municipality. The assembling of people and their activities together requires a great deal of detailed organization to avoid conflicts. It is hoped that the system established by OCEANCREST PROPERTY OWNERS ASSOCIATION, INC. will minimize disruption and difficulties, to the end that OceanCrest with your disruption and difficulties, to the end that OceanCrest with your help and participation will become a fine and delightful place to live.

## AMENDED AND RESTATE BYLAWS

OF  
OCEANCREST PROPERTY OWNERS ASSOCIATION, INC.

ARTICLE I  
NAME, SEAL AND OFFICES

SECTION 1. Name: The name of this corporation is OCEANCREST PROPERTY OWNERS ASSOCIATION, INC. ("the Association")

SECTION 2. Seal: The seal of the Association shall be circular in form and shall bear the words 'CORPORATE SEAL'. The Board of Directors may change the form of the seal or the inscription thereon at its pleasure.

SECTION 3. Offices: The principal office of the Association shall be at the Management Offices of OceanCrest Property Owners Association, INC. in Kitty Hawk, North Carolina, or at such other place as the board of directors may from time to time designate.

Article II  
DEFINITIONS

SECTION 1. Plan of Ownership: The real property located in County of Dare, and State of North Carolina which is more particularly described in a certain Amended and Restated Declaration of Covenants Conditions and Restrictions, dated April 7, 1993 (the "Declaration") which will be submitted to the provisions of such Declaration by the Declarant, and which will be subdivided into Lots and Common Properties in accordance with the maps creating a system of ownership of the Lots and Dwelling Units to be located thereon by individual Owners, each Lot and Dwelling Unit having a nonexclusive easement of enjoyment over the Common Properties (except as may be limited in the Declaration or noted on any recorded plat of The Properties and, each Lot and Dwelling Unit being subject to a reciprocal obligation to, contribute assessments for the maintenance and operation of the Common Properties and certain exterior improvements on the Lots and Dwelling Units all in accord with the Declaration. The Plan of Ownership will be extended to additions to The Properties by the submission of any additional real property by supplemental Declarations of Covenants. Conditions and Restrictions in accordance with Article One of the Declaration.

SECTION 2. Applicability of Bylaws: The provisions of these Bylaws are applicable to The Properties and to the use and occupancy thereof.

SECTION 3. Personal Application: All present and future Lot Owners and Dwelling Unit Owners, Non-Owner Members, trust beneficiaries, mortgages, lessees, and occupants of the Lots or use any portion of The Properties in any manner are subject to these Bylaws, the Declaration and to the rules and regulations established by the Board of Directors as hereinafter set forth. The acceptance of a deed or conveyance, the joining of the Association as a Non-Owner Class C Member, or the entering into a lease or the act of occupancy of a Lot or Dwelling Unit shall constitute an agreement that these Bylaws, the Rules and Regulations, and the provisions of the Declaration, as they may be amended from time to time, are accepted, ratified, and will be complied with.

SECTION 4. Other Definitions: The following words when used in the Declaration, any

amended or supplemental Declaration, or these Bylaws or any amendment hereto (unless the context shall require otherwise) shall have the following meaning (a) "Assessments or "assessments" or "Common Charges" shall mean and refer to the assessments and charges levied against the Owners of Lots and/or Dwelling Units in The Properties, as hereinafter defined, and as levied against Non-Owner Members, pursuant to Article Seven of the Declaration and Article X of these Bylaws; and the words assessments or Assessment shall be and mean the same thing as Common Charges, unless the context requires otherwise.

- (b) "Association" shall mean and refer to the OceanCrest Property Owners Association, Inc.; and "Bylaws" shall mean and refer to the "Bylaws" shall mean and refer to the Bylaws of the Association.
- (c) "Beach Access" shall mean that improved walkway between Lots 35 and 36 in the pedestrian easement as shown on the recorded plat of The Properties which is provided there as part of the Common Properties to provide walking access from OceanCrest Way to the ocean.
- (d) "Board" shall mean and refer to the Board of Directors of the OceanCrest of the OceanCrest Property Owners Association, Inc.
- (e) "Common Expense" shall mean and refer to:
  - i.) Expense of administration, maintenance, repair or replacement of the Common Properties.
  - ii.) Expense declared Common Expense by the provisions of the Declaration or these Bylaws.
  - iii.) Expense agreed upon as Common Expense by the Association and lawfully assessed against Members, in accordance with these Bylaws or the Declaration.
  - iv.) Any valid charge against the Association or against the Common Properties as a whole.
- (f) "Common Properties" shall mean and refer to those areas of land shown on any recorded subdivision plat of The Properties labeled as "Common Properties" or shown as Recreational Facilities, streets, roads or pedestrian walking easements (together with all improvements located thereon) and as such intended to be devoted to the common use and enjoyment of the Members, subject to special rights, if any, granted Owners of particular Lots or Dwelling Units, which are a part of The Properties.
- (g) The "Declarant" shall mean and refer collectively to Vivian Jenkins, Charles M. Jenkins, Jr. and Yolanda Jenkins, and any person or entity who is specifically assigned the rights and interests of Declarant hereunder.
- (h) The "Developer" shall mean and refer to Boddie Noell Enterprises, Inc.

(b/d/a Kitty Hawk Land Company).

- (i) “Dwelling Unit” shall mean and refer to any improved property intended for use and occupancy as one (1) single family dwelling, irrespective of the numbers of Owners thereof (or the form of ownership including any single family detached dwelling located within the Properties.
- (j) “Limited Common Properties” or “Limited Common Area” shall mean and refer to those areas of land (including without limitation any joint driveways) and improvements (including without limitation any common entrances to a Dwelling Unit) shown on or designated as Limited Common Properties or Limited Common Areas on any recorded subdivision map of The Properties or Limited Common Areas on the use of the Owners of particular Lots or Dwelling Units to the exclusion of other Owners. Any property so designated shall be for the exclusive use of the Owners of the Dwelling Units or the Lots so designated on the recorded plats.
- (k) “Limited Common Expense” shall mean and refer to the expense of administration, maintenance, repair or replacement of Limited Common Properties or Limited Common Area which shall be assessed against those Lots or Dwelling units having the exclusive or special rights in the use or enjoyment thereof.
- (l) “Living Area” shall mean and refer to those heated and/or air-conditioned areas within a Dwelling Unit which shall not include garages, carports, porches, patios, storage areas, breezeways, terraces, basements or playrooms.
- (m) “Lot” shall mean and refer to any unimproved parcel of land withing The Properties which is intended for use as a site for a single family detached dwelling shown upon any recorded subdivision map of any part of The Properties or Limited Common Properties. A parcel of land shall be deemed to be unimproved until the improvements being constructed thereon are sufficiently complete to be subject to assessment as improved property, i.e., a Dwelling Unit.
- (n) “Member” shall mean and refer to all those Owners and Non-Owners who are Members of the Association as provided in Article Five, Section 1, of the Declaration.
- (o) “Owner” shall mean and refer to the record owner, whether one or more persons or entities, of the fee simple title to any Lot or dwelling Unit situated upon The Properties, but not withstanding any applicable theory of any lien or mortgage law, shall not mean or refer to any mortgagee or trust beneficiary unless and until such mortgagee or trust beneficiary has

acquired title pursuant to foreclosure or any proceeding in lieu of foreclosure.

- (p) "Non-Owner" shall mean and refer to all those persons or entities who do not hold title to any of the Properties, but who are Members of the Association as provided for in Article Five, Sections 1 and 2(c) of the Declaration.
- (q) "The Properties" shall mean and refer to all the Existing Property and any additions thereto as are made subject to the Declaration by any supplemental Declaration under the provisions of Article One of the Declaration.
- (r) "Recreational Facilities" shall mean and refer to that area shown and designated as such on any recorded subdivision map of The Properties, and any improvements erected or to be erected upon such area.

### ARTICLE III Membership

SECTION 1. Members. Every person who is a record Owner of a fee or undivided fee interest in any Lot or Dwelling Unit, as well as certain invited Non-Owners, shall be a Member of the Association pursuant to ARTICLE FIVE of the Declaration with the limitations and voting powers therein.

SECTION 2. Assessments. The rights of membership are subject to the payment of annual and special assessments levied by the Association, the obligation of which assessments is imposed against each Member; and in the case of an Owner, such Assessments become a lien upon the property against which such assessments are made and the personal obligation of the then Member as provided by ARTICLE SEVEN of the Declaration pursuant to the terms therein.

SECTION 3. Suspension of Membership. The membership rights of any Member whose membership or interest in The Properties is subject to assessments under ARTICLE SEVEN of the Declaration, whether or not he is personally obligated to pay such assessments, may be suspended by action of the Board during the period when the assessments remain unpaid. In the case of an Owner Member, upon payment of such delinquent assessment, his rights and privileges shall be automatically restored. In the case of a Non-Owner Member, his rights may be forfeited permanently as allowed for in Article Ten, Section 2 of the Declaration. If the Directors have adopted and published rules and regulations governing the use of the common Properties as provided in Article XI, Section 3 herein, the Directors may, in their discretion, suspend the rights of any Member for violation of such rules and regulations for a period not to exceed thirty (30) days, in addition to levying the liquidated charges provided by ARTICLE XI, SECTION 4 herein.



ARTICLE IV  
PROPERTY RIGHTS AND RIGHTS OF ENJOYMENT OF COMMON  
PROPERTIES

Section 1. Each Owner Member shall be entitled to the use and enjoyment of the Common Properties and facilities as may be provided by deed of submission and as set forth in ARTICLE SIX of the Declaration. Non-Owner Members shall be entitled only to the use and enjoyment of the Recreational Facilities and Beach Access.

Section 2. Any Member may share his particular rights of enjoyment in the Common Properties with the members of his family who reside his property with him, or delegate said rights to any of his tenants who reside thereon, under any leasehold interest or rental agreement. On request by the Association, such Owner shall notify the secretary of the Association in writing of the name of any such tenant together with a copy of said lease. The rights and privileges of such persons are subject to suspension under ARTICLE III, Section 3, herein, to the same extent as those of the Member.

ARTICLE V  
PURPOSE AND POWERS

Association shall operate on a not-for-profit basis in accordance with its Articles of Incorporation. The Association will not provide pecuniary gain or profit, direct or indirect, to its Members. The purpose for which it is formed are:

SECTION 1. General: To promote the health, safety, and welfare of the Members of the Association and the residents within The Properties, and such additions thereto as may hereafter be brought within the jurisdiction of this Association by annexation as provided in ARTICLE ONE, Section 2, of the Declaration, and for this purpose to:

(a) Own, acquire, build, operate, and maintain any roads, utilities, Recreation Facilities, trails, parking lots, open space, pools, tennis courts, boardwalks, clubhouses, irrigation systems, landscaping, streets, footways, including building structures and personal properties incident thereto, any and all of which is hereinafter referred to as the "Common Properties; (b) provide exterior maintenance for the Lots and Dwelling Units within The Properties in order to maintain the character of The Properties for the mutual benefit of all the Members; (c) maintain unkempt land or trees; (d) supplement municipal services, (e) fix Assessment or Common Charges to be levies against the Members; (f) enforce any and all covenants, restrictions and agreements applicable to The Properties; (g) pay taxes, if any, on the Common Properties; (h) provide Recreational Facilities and services to its Members subject to the payment of fees therefore (limited to any extra burden imposed by specific requirements of individual users of the facilities) and (i) insofar as permitted by law, to do any other thing that, in the opinion of the Board of Directors, will promote the common benefit and enjoyment of the residents of The Properties and the Members.



SECTION 2. Dispose of Assets: To mortgage, pledge, hypothecate or otherwise grant any form of security interest in and to its properties or accounts, and/or to dispose of its assets, provided that upon dissolution, the assets shall be dedicated to an agency or utility to be devoted to purposes, as nearly as practicable, the same as those to which they were required to be devoted by the Association. In the event that such dedication is refused acceptance, such assets shall be granted, conveyed and assigned to any nonprofit corporation, association, trust or other organization to be devoted to purposes as nearly as practicable the same as those to which they were required to be devoted by the Association. No such disposition of Association properties shall be effective to divest or diminish any right or title of any Member vested in him under the recorded covenants and deeds applicable to The Properties made in accordance with the provisions of such covenants and deeds.

SECTION 3. Addition to the Properties and Memberships. Additions to The Properties described in ARTICLE ONE of the Declaration may be made only in accordance with the provisions of the recorded covenants and restrictions applicable to The Properties. Such additions, when properly made in the applicable covenants, shall extend the jurisdiction, functions, duties and membership of this Association to such properties.

SECTION 4. Mergers and Consolidations: Subject to the provisions of the recorded covenants and restrictions applicable to the properties described in ARTICLE ONE of the Declaration, and to the extent permitted by law, the Association may participate in mergers and consolidations with other nonprofit corporations organized for the same purposes, provided that any such merger or consolidation shall have the assent of two-thirds (2/3) of the votes of the Members eligible to vote who are voting in person or by proxy at a meeting duly called for this purpose, written notice of which shall be mailed to all Members at least thirty (30) days in advance and shall set forth the purpose of the meeting.

SECTION 5. Mortgages; Other Indebtedness: The Association shall have the power to mortgage or grant deeds of trust (hereinafter referred to as "mortgages") on the Common Properties only to the extent authorized in this Section 5.

The total debts of the Association including the principal amount of such mortgages, outstanding at anytime, shall not exceed the total of two (2) years annual Assessments established at that time, provided that authority to exceed said maximum in any particular case may be given by an affirmative vote of two-thirds (2/3) of the votes of the Members who are voting in person or by proxy at a meeting duly called for this purpose, written notice of which shall be mailed to all members at least thirty (30) days in advance and shall set forth the purpose of the meeting.

SECTION 6. Dedication of Properties or Transfer of Function to Public Agency or Utility: The Association shall have power to dispose of the Common Properties only as authorized under the recorded covenants and restrictions applicable to said properties.

SECTION 7. Dissolution: The Association may be dissolved only with the assent given

in writing and signed by the Members entitled to case two-thirds (2/3) of the votes of the Members eligible to vote. Written notice of a proposal to dissolve, setting forth the reasons therefore and the disposition to be made of the assets (which shall be consonant with ARTICLE V, Section 8 hereof) shall be mailed to every Member and mortgagee at least ninety (90) days in advance of any action taken.

SECTION 8. Disposition of Assets Upon Dissolution: Upon dissolution of the Association, the assets, both real and personal of the Association, shall be dedicated to an appropriate public agency or association to be devoted to purposes as nearly as practicable the same as those to which they were required to be devoted by the Association.

## ARTICLE VI MEMBERS

SECTION 1. Eligibility: Membership in the Association shall be in accordance with ARTICLE FIVE of the Declaration.

SECTION 2. Voting: Voting shall be in accordance with ARTICLE FIVE of the Declaration. A majority of the total votes cast at a meeting at which a quorum is present shall be binding upon all Members for all purposes except when a higher percentage is required by these Bylaws, the Declaration or by law.

SECTION 3. Votes in the Event of Multiple Ownership: In the event an OceanCrest Lot or Dwelling Unit, or a non-OceanCrest property to which a Class C membership is assigned, is owned by more than one person, if such persons cannot agree upon the exercise of their right to vote pursuant to these Bylaws, each person shall have a fractional vote based upon his fractional share of ownership of the property. A co-owner of a property may permit the other co-owner of the property to vote his interest by furnishing the other co-owner with a proxy. In absence of any co-owner, a vote for a whole property cast by a co-owner shall be held to be by valid proxy of the absent co-owner, unless challenged at the time the vote is cast.

SECTION 4. Annual Meetings: Annual meetings shall be held on the Saturday closest to the day on which the date Columbus Day is officially observed each year. At each annual meeting, there shall be elected by ballot of the Members, a Board of Directors in accordance with the provisions of ARTICLE VIII Section 1 herein, and Members may also transact such other business as may properly come before them.

SECTION 5. Place of Meetings: Meetings of the Members shall be held at the principal office of the Association or such other suitable place convenient to the Members as may be designated by the President of the Association.

SECTION 6. Special Meetings: It shall be the duty of the President to call a special meeting of the Members when so directed by resolution of the Board of Directors, or, upon petition signed by not less than 25% of the affrefate of Members. The notice of any

special meeting shall state the time and place of such meeting and the purpose thereof. No business shall be transacted at a special meeting except as stated in the notice.

SECTION 7. Notice of Meetings: It shall be the duty of the secretary to mail a notice of each annual or special meeting of the Members, at least ten (10) days but not more than fifty (50) days prior to such meeting, stating the purpose thereof as well as the time and place where it is to be held, to each Member as recorded on the records of the Association, at the last known address of the Member as shown in the records of the Association. The mailing of a notice of meeting in the manner provided in this section shall be considered service of notice.

SECTION 8. Waiver of Notice: Any Member may at any time waive notice of any meetings of the Members in writing, and such waiver shall be deemed equivalent to the giving of such notice. Presence by a member at the meeting will be considered a waiver of the right to such notice.

SECTION 9. Order of Business: The order of business at all meetings of the Members shall be, to the extent required, as follows:

- (a) Roll Call.
- (b) Proof of notice of meeting or waiver of notice
- (c) Reading of minutes of preceding meeting
- (d) Reports of officers
- (e) Report of Board of Directors.
- (f) Report of Committees.
- (g) Election of members of the Board of Directors.
- (h) Unfinished business.
- (i) New Business
- (j) Adjournment

SECTION 10. Parliamentary procedure: At all meetings of the Members, or of the Board of Directors, Roberts' Rules of Order, as to such date amended, shall be followed, except in the event of conflict, these Bylaws or Declaration, as the case may be, shall prevail.

SECTION 11. Quorum: A majority of the Members present, in person or by proxy, shall constitute a quorum at any meeting of the Members.

Section 12. Proxies and Written Vote. Votes may be cast in person or by proxy. A Member may designate any person, who need not be a Member, to act as proxy. The designation of any such proxy shall be made in writing, signed by the Member, and shall be revocable at any time by written notice to the secretary by the Member designating the proxy. At any meeting the written vote (as to any particular matter to be voted on at any such meeting) of any Member shall be recognized and counted if such Member is not in attendance written vote is delivered to the secretary of the Association prior to or at such meeting.

ARTICLE VII  
BOARD OF DIRECTORS

SECTION 1. Function, Number and Qualifications: The affairs of the Association shall be governed by a Board of Directors (not more than five (5) in number), who need not be Members of the Association. Unless the Members shall otherwise determine at a meeting duly noticed, the Board of Directors shall consist of three (3) directors who shall hold office until the election of their successors. Each of the initial directors shall have one (1) vote. Beginning with the first annual meeting to be held in October, year, and a director for a term of two (2) years, and a director for a term of three (3) years, and at each annual meeting thereafter, the Members shall elect one (1) director for a term of three (3) years.

SECTION 2. Powers and Duties: The Board of Directors shall have the powers and duties necessary for the administration of the affairs of the Association and shall do all such acts and things as are not by law or by the Bylaws directed to be exercised and done by the Members. Such powers and duties of the Board of Directors shall include, but shall not be limited to, the following:

- (a) Operation, care, upkeep and maintenance of the Common Properties, and such duties with respect to the Lots or Dwelling Units as provided in the Declaration.
- (b) Determination of an annual budget and the Common Expenses required for the affairs of The Properties.
- (c) The establishment, levying, assessment and collection of the Assessments (Common Charges) from the Members.
- (d) The employment and dismissal of the personnel necessary for the maintenance, repair, replacement and operation of the Common Properties.
- (e) Opening of bank accounts in the name of the Association and designating the signatories required therefore.
- (f) Purchasing or leasing or otherwise acquiring in the name of the Association or its designee, corporate or otherwise, Lots or Dwelling Units offered for sale or lease, or surrendered by their Owners to the Board of Directors or to the Association.
- (g) Purchasing of Lots or Dwelling Units, including at foreclosure or other judicial sales in the name of the Association, or its designee, corporate or otherwise.
- (h) Selling, leasing, subleasing, encumbering, mortgaging, voting the votes

appurtenant to (other than for the election of members of the Board of Directors), or otherwise dealing with, Lots or Dwelling Units acquired by the Association or its designee, corporate or otherwise.

- (i) Organizing corporations to act as designees of the Association in acquiring title to or leasing Lots or Dwelling Units on behalf of all Members.
- (j) Granting of licenses over the Common Properties.
- (k) Obtaining and maintaining insurance on The Properties, and designating a commercial bank, insurance company or similar institution with trust powers as Trustee.
- (l) Making of repairs, additions and improvements to or alterations to and restoration of The Properties.
- (m) Leasing or otherwise acquiring the right to use, either exclusively or in common with others, recreational and other facilities for the benefit of Members.
- (n) Adopting and amending reasonable Rules and Regulations governing the conduct of all people on The Properties and the operation and use of The Properties. The Board shall have the power to levy liquidated damages against the Members for violation thereof or for violation of any provision of these Bylaws or the Declaration, for which any Member (or his guests or tenants) is responsible, provided that no such levy may be for more than \$5.00 for any one violation; but for each day violation continues after notice, it shall be considered a separate violation. Collection of damages may be enforced against the Member or Members responsible as if the damages were a Common Charge owed by the particular Member or Members.
- (o) The Board of Directors may also enforce, by any legal means, the provisions of the Declaration, the Bylaws, and the Rules and Regulations for the use of The Properties.
- (p) To appoint and remove at pleasure all members of the Architectural Control Committee (established pursuant to Section 1 of ARTICLE FOUR of the Declaration) and all officers, agents and employees of the Association, to prescribe their duties, to fix their compensation, and to require of them such security or fidelity bond as it may deem expedient. Nothing contained in these Bylaws shall be construed to prohibit the employment of any Member, Officer or Director of the Association in any capacity whatsoever.

**SECTION 3. Management:** The Board of Directors may employ or enter into a contract or agreement with a Manager for The Properties, for a period of not more than twelve (12) months with the right of the Association to cancel such contract with thirty (30) day



notice for cause, at a compensation or consideration established by the Board to perform such duties and services as the Board shall authorize. The Board of Directors shall send all Members a copy of any such cancellation notice. The Board of Directors may authorize such Manager to perform the duties listed in subsections (a), (c), (d), (k), (l), and with respect to all but officer, (p) of Section 2 and other duties consistent therewith, but shall not delegate to the Manager the powers of the Board of Directors set forth in subsections (b), (e), (f), (g), (h), (i), (j), (m), (n), and (o) and with respect to officers, (p) of Section 2.

**SECTION 4. Removal of Directors:** At any time, at any regular or special meeting of the Members, any one or more of the members of the Board of Directors may be removed with cause by a majority of all of the Members following notice thereof in the call of the meeting and a successor or successors may then or thereafter be elected to fill the vacancy thus created.

**SECTION 5. Vacancies:** Vacancies on the Board of Directors caused by any reason other than the removal of a member thereof by a vote of the members eligible to vote shall be filled by vote of a majority of the remaining directors at a regular or special meeting of the Board of Directors held promptly after the occurrence of any such vacancy, even though the directors present at such meeting shall constitute less than a quorum and each person so elected shall be a member of the Board of Directors for the remainder of the term of the director so replaced, and until his successor shall be duly elected.

**SECTION 6. Organization Meeting:** The first regular meeting of the Board of Directors following a meeting of the Members at which directors are elected, shall be held within ten (10) days thereafter at such time and place as shall be necessary to the members of the Board of Directors in order legally to constitute such a meeting, provided a quorum shall be present at such first regular meeting.

**SECTION 7. Regular Meetings:** Regular meetings of the Board of Directors may be held at such time and place as shall be determined from time to time by a majority of the directors. Notice of regular meeting of the Board of Directors shall be given by the secretary to each director personally or by mail or telecopy at least three (3) day prior to the day named for the meeting.

**SECTION 8. Special Meetings:** Special meetings of the Board of Directors may be called by the president of three (3) days' notice to each director, given personally or by mail or telecopy, which notice shall state the time, place and purpose of the meeting, Special meetings of the Board of Directors shall be called by the president or secretary in like manner and on like notice on the written request of at least two (2) directors.

**SECTION 9. Waiver of Notice:** Any director may at any time waive notice of any meeting of the Board of Directors in writing, and such waiver shall be deemed equivalent to the giving of such notice, Attendance by a director at any meeting of the Board shall constitute a waiver of notice by him of the time and place thereof. If all members of the

Board are present at any meeting of the Board, no notice shall be required and any business may be transacted at such meeting.

SECTION 10. Quorum of Board of Directors: At all meetings of the Board of Directors, a majority of the directors being present shall constitute a quorum for the transaction of business, and the votes of a majority of the directors present shall constitute the decision of the Board of Directors.

SECTION 11. Fidelity Bonds: The Board of Directors shall have the option, but not the obligation to obtain, to the extent reasonably available, for all officers, employees and agents of the Association handling or responsible for Association funds, a fidelity bond in the amount of 150% of anticipated fund to be held by such officers, employees and agents. The premiums on such bonds shall constitute a Common Expense.

SECTION 12. Compensation: No member of the Board of Directors shall receive any compensation from the Association for acting as a director.

SECTION 13. Liability of the Board of Directors: The directors shall not be liable to the Association or to the Members for any mistake of judgment, negligence, or except for their own individual willful misconduct or bad faith. The Association shall defend, indemnify and hold harmless, to the extent permitted by law, each of the directors against all liability arising out of their conduct on behalf of the Association, unless such conduct shall have been willful misconduct or in bad faith. It is intended that the directors shall have no personal liability with respect to any contract made by them on behalf of the Association (except as Members). It is also intended that the liability of any Member arising out of any contract made by the Association with respect to the Common Properties, or out of the aforesaid indemnity in favor of the Board of Directors, shall be limited to the Member's interest in the Common Properties.

SECTION 14. Fiscal Year: The Board of Directors shall establish a fiscal year.

SECTION 15. Fiscal Affairs: It shall be the duty of the Board of Directors:

- (a) To cause to be kept a complete record of all its acts and corporate affairs and to present a statement thereof to the Members at the annual meeting of the Members or at any special meeting when such is requested in writing by one-fourth (1/4) of the membership.
- (b) To supervise all officers, agents and employees of this Association, and to see that their duties are properly performed.
- (c) As more fully provided in ARTICLE SEVEN of the Declaration applicable to The Properties:
  - (1) To fix the amount of the assessment against each Member for each assessment period at least fifteen (15) days in advance of such date or period and, at the same time;



- (2) Cause to be prepared a roster of the Members and assessments applicable thereto which shall be kept in the office of the Association and shall be open to inspection by any member or his designee, and, at the same time;
- (3) To cause to be sent written notice of each assessment to every Member subject thereto.
- (d) To issue, or to cause an appropriate officer to issue, upon demand by any qualified person a certificate setting forth whether any assessment has been paid. Such certificate shall be conclusive evidence of any assessment therein stated to have been paid.

## ARTICLE VIII OFFICERS

SECTION 1. Designation: The principal officers of the Association shall be the president, the vice president, the secretary, and the treasurer, all of whom shall be elected by the Board of Directors. The president and the vice president shall be elected from among the members of the Board of Directors. The Board of Directors may elect a Treasurer, an Assistant Treasurer, a Secretary, an Assistant Secretary and such other officers as in its judgment may be necessary, who need not be Owners. Any person or officer or employee of a corporate, partnership or fiduciary Owner shall be eligible for such election.

SECTION 2. Election of Officers: The officers of the Association shall be elected annually by the Board of Directors and shall hold office at the pleasure of the Board.

SECTION 3. Removal of Officers: Upon the affirmative vote of a majority of Members of the Board of Directors, any officer may be removed, either with or without cause and his successor elected at any regular meeting of the Board of Directors, or at any special meeting of the Board called for such purposes.

SECTION 4. President: The President shall be the chief executive officer of the Association. He shall preside at all meetings of the Members and of the Board of Directors. He shall have all the general powers and duties which are usually vested in the office of president of a corporation, organized under the laws of the State of North Carolina, including but not limited to the power to appoint committees from time to time as he may, in his discretion, decide is appropriate to assist in the conduct of the affairs of the Association.

SECTION 5. Vice President: The vice president shall take the place of the president and perform his duties whenever the president shall be absent or unable to act. If neither the president nor the vice president is able to act, the Board of Directors shall appoint some

other member of the Board to act in the place of the president on an interim basis. The vice president shall also perform such other duties as shall, from time to time, be assigned to him by the Board of Directors or by the president.

SECTION 6. Secretary: The secretary shall keep the minutes of all meetings of the members and of the Board of Directors; he shall have charge of such books and papers as the Board of Directors and these Bylaws may direct; he shall give all notices required by the Bylaws unless otherwise provided; and he shall, in general, perform all the duties incident to the office of the secretary of a corporation organized under the laws of the State of North Carolina.

SECTION 7. Treasurer: The treasurer shall have responsibility for Association funds and securities, and shall cause the financial records and books of account in books belonging to the Association to be kept. He shall be responsible for the deposit of all monies and other valuable effects in the name and to the credit of the Association, in such depositories as may from time to time be designated by the Board of Directors, and he shall, in general, perform all the duties incident to the office of treasurer of a corporation organized under the laws of the State of North Carolina.

SECTION 8. Signatories to Documents: All agreements, contracts, deeds, leases, checks and other documents of the Association shall be executed by any officer of the Association or by such other person or persons as may be designated by the Board of Directors. Vouchers for the payment of Association funds shall be approved by the treasurer before payment.

SECTION 9. Compensation of Officers: No officer shall receive any compensation from the Association for acting as such.

## ARTICLE IX COMMITTEES

SECTION 1. The standing committees of the Association shall be: (i) the Nominations and Audit Committee, (ii) the Recreation and Maintenance Committee and (iii) the Architectural Control Committee.

Unless otherwise provided herein, each committee shall consist of a Chairman and two (2) or more members and shall include a member of the Board of Directors for the board contact. The committees may be appointed by the Board of Directors prior to each annual meeting to serve from the close of such meeting until the close of the next annual meeting and such appointment shall be announced at each such annual meeting. The Board of Directors may appoint such other committees as it deems desirable. In the event the Committees are not so appointed, the Board of Directors shall perform the functions of the Committees.

SECTION 2. The Nominations and Audit Committee shall consist of at least three (3) persons and shall (a) make as many nominations for election to the Board of Directors as

it shall in its discretion determine, but not less than the number of vacancies that are to be filled, in advance of the time fixed for the annual meeting, and filled, in advance of the time fixed for the annual meeting, and (b) supervise the annual audit of the Association's books and approve the annual budget and balance sheet statement to be presented to the membership at its regular annual meeting as provided in ARTICLE VII, Section 15 and ARTICLE X, Section 1 herein. The treasurer shall be an ex-officio member of the Committee. The Committee shall also review the annual budget prior to submission by the Committee or the manager to the Board of Directors and recommend any changes or amendments it deems proper.

SECTION 3. The Recreation and Maintenance Committee shall advise the Board on all matters pertaining to (a) the recreational program and activities of the Association and shall perform such other functions as the Board, in its discretion, determines, and (b) the maintenance, repair or improvement of the Common Properties, and shall perform such other functions as the Board, in its discretion, determines.

SECTION 4. The Architectural Control Committee Shall advise the Board on all matter pertaining to (a) construction of improvements on any Lot constituting a portion of The Properties and (b) application and interpretation of architectural controls in accordance with ARTICLE FOUR of the Declaration.

SECTION 5. Duties: It shall be the additional duty of each committee to receive complaints from Members on any matter involving Association function, duties, and activities within its field of responsibility. It shall consider such complaints as it deems appropriate or refer them to the manager or such other committee, director or officer of the Association as is further concerned with the matter presented. Each committee shall present an annual report of its activities to the Board of Directors for inclusion in the Annual Report to be presented prior to the annual meeting.

## ARTICLE X OPERATION OF THE PROPERTIES

SECTION 1. Determination of Common Expenses and Fixing of Common Charges: The Board of Directors shall, from time to time, and at least annually, prepare a budget for The Properties, determine the amount of the Common Charges payable by the Members to meet the Common Expenses and allocate and address such Common Charges among the Members according to their share as established by the Declaration. The Board of Directors shall advise all Members and to their mortgagees upon request. The Common Expenses shall include, among other things:

- (a) the cost of repairs and maintenance of the Common Properties and appurtenant interest and the cost of repairs and maintenance of other items stated to be the responsibility of the Association under the Declaration
- (b) all insurance premiums on all policies of insurance required to be or which have been obtained by the Board of Directors pursuant to the provisions of

ARTICLE VIII herein, and the fees and expenses, if any, of the Trustee, if any; provided, however, that as long as the Declarant is engaged in the construction or crection of improvement on the Common Properties, it shall pay the portion of insurance premiums allocable to builder's risk insurance (including liability coverage for construction operations and completed operations).

- (c) Such amounts as the Board of Directors may deem proper for the improvement and operation of The Properties, including for the improvement and operation of The Properties, including without limitation an amount for its working capital, a general necessary to make up any deficit the Common Expenses for any prior year;
- (d) Expenses incurred in leasing or otherwise auquiring the right to use either exclusively or in common with others, recreational or other facilities for the benefit of Members;
- (e) Such amounts as may be required for the purchase of lease by the Board of Directors, or its designee, corporate or otherwise, on behalf of all Members, of any Lot or Dwelling Unit whose Owner has elected to sell or lease such Lot or Swelling Unit, or of any proceedings inlieu of foreclosure or which is to be sold at judicial sale;
- (f) Any other expense in connection with the Common Properties or their improvements which the Board of Directors deems to be of mutual benefit to the Owners or Members.

SECTION 2. Payment of Common Charges: All Members shall be obligated to pay the Common Charges assessed by the Board of Directors annually or at such other time or times as the Board of Directors shall determine. The Board may authorize Common Charges to be collected by a mortgagee of one or more Lots or Swelling Units or by the Manager.

SECTION 3. No Waiver of Liability By Owners for Common Expenses: No Owner may exempt himself from liability for his contribution toward the Common Expenses by waiver of the use or enjoyment of any of the Common Properties or by abandonment of his Lot or Dwelling Unit

SECTION 4. NON-Liability After Conveyance: No owner shall be liable for the payment of any part of the Common Charges assessed against the Lost or Swelling Unit, but not in excess of the amount set forth in a statement provided under ARTICLE XII, Section 2 herein.

SECTION 6. Default in Payment of Common Charges: In the event of default by any Member in paying to the Association the Common Charges as determined by the Board of Directors, such Members shall be obligated to pay interest at the highest rate permitted by applicable law on such Common Charges from the due date thereof until collected,

together with all expenses, including attorneys' fees incurred by the Association in any proceeding brought to collect such unpaid charges. The Association shall attempt to recover such Common Charges, together with interest thereon and the expenses of the proceeding including such attorneys' fees, by an action to recover the same brought against such Member, or, in the event of an Owner Member, by foreclosure of the lien on the Owner Member's Lot or Dwelling Unit under powers granted by the Declaration or by law. The use of Recreational Facilities and Beach Access by any Member entitled to such use may be suspended by action of the Board of Directors during the period when Common Charges remain default.

SECTION 7. Foreclosure of Liens for Unpaid Common Charges: In any action brought by the Association to foreclose a lien on a Lot or Dwelling Unit because of any unpaid Common Charges, the Owner shall be required to pay reasonable rental for the use of his Lot or Dwelling Unit from the date of non-payment of Common Charges and the plaintiff in such foreclosure action shall be entitled to the appointment of a receiver to collect the same.

The Association on behalf of all Members, shall have the power to purchase such Lot or Dwelling Unit at the foreclosure sale and to acquire, hold, lease, mortgage, vote the votes appurtenant thereto (other than for the election of members of the Board of Directors), convey or otherwise deal with the same. A suit to recover a money judgment for unpaid Common Charges shall be maintainable without foreclosing or waiving the liens securing the same.

SECTION 8. Maintenance, Repair, and Replacement:

- (a) Common Properties: The Association shall maintain, repair and replace all improvements (including landscaping) located on the Common Properties or elsewhere as specifically required by the Declaration; and in the event that such maintenance, repair or replacement was caused by the negligence or misuse of an Member, such expense shall be charged to such Member.
- (b) Lot and Dwelling Units: Each Owner shall maintain, repair and replace, at his own expense, all portions of his Lot or Dwelling Unit, except any portions thereof to be maintained, repaired and replaced by the Association. Each Owner of a Lot or Dwelling Unit shall be responsible for damages to any other Lot or Dwelling Unit or to the Common Properties caused intentionally, negligently, or by his failure to properly maintain, repair, or make replacements to his Lot or Dwelling Unit.

SECTION 9. Additions, Alterations, or Improvements by Board of Directors: Whenever, in the judgment of the Board of Directors, the Common Properties shall require additions, alterations, or improvements costing more than seven thousand five Hundred (\$7,500.00) Dollars, which are not to be at the expense of an individual member for his own benefit, and the making of such additions, alterations, or improvements shall have been approved at an annual or special meeting of the Members



and, in the event such approval is to be binding on the holders of first mortgages against the Lots and Dwelling Units by the holders of first mortgages encumbering fifty-one percent (51%) of the Lots and Dwelling Units) subject to mortgages, the Board of Directors shall proceed with such additions, alteration or improvements costing Seven Thousand Five Hundred (\$7,500.00) Dollars or less may be made by the Board of Directors without further approval of the Members or any mortgagees of the Lots or Dwelling Units, and the costs thereof will constitute part of the Common Expenses.

SECTION 10. Additions, Alterations, or Improvements by Members: No Member, other than the Declarant, shall make any structural addition, alteration or improvement in or to any Dwelling Unit, Lot or Common Properties, nor shall he paint or otherwise decorate or change the appearance of any portion of the exterior of any Dwelling Unit, without prior written consent of the Architectural Control Committee or the Board of Directors pursuant to the Declaration, ARTICLE FOUR. Planting or landscaping of a Lot or Dwelling Unit in any individual style is exempt from such approval, provided natural, growing materials, which are not diseased, neglected, nor impinge on other Lots, Dwelling Units, or the Common Properties, are used in such landscaping. Any fabricated item extending above the surface of the earth shall be considered a structural addition. Paving materials are not. The Board of Directors or the Architectural Control Committee shall answer any written request for such approval within thirty (30) days after the receipt thereof, and failure to do so within such time shall constitute a consent by the Board of Directors and the Committee to the proposed addition, alterations, or improvement. The provisions of this Section shall not apply to any Lot or Dwelling Unit until such Lot or Dwelling Unit has been conveyed by the Declarant, and until the initial certificate of occupancy has been issued.

SECTION 11. Water and Sewer Charges: Each Owner shall be required to pay any water, gas and sewer charges pertaining to his Lot or Dwelling Unit. Such charges may be separately metered or may be determined in accordance with an engineering determination by the Board of Directors and billed in accordance therewith. The water and sewer services supplied to the Common Properties shall be billed separately and the Association shall pay such bills as a Common Expense.

SECTION 12. Electricity: Electricity shall be supplied by the public utility company servicing the area directly to each Lot or Dwelling Unit, through a separate meter, and each Owner shall be required to pay the charges for such meter, and each Owner shall be required to pay the charges for such meter. The electricity servicing the remaining Common Properties shall be metered separately, and the Association shall pay all charges for such service as a Common Expense.

SECTION 13. Right of Access: Each Owner shall grant a right of access to his Lot or Dwelling Unit to the manager, or any other person authorized by the Association or the manager, for the purpose of correcting any condition originating in his Lot or Dwelling Unit and threatening another Lot or Dwelling Unit or the Common Properties, or for the purpose of performing installations, alterations or repairs to the mechanical or electrical services on his Lot or Dwelling Unit, provided that requests for entry are made in

advance and that any such entry be at a time reasonably convenient to the Owner. In case of an emergency, such right of entry shall be immediate, whether the owner is present at the time or not.

## ARTICLE XI USE OF PROPERTIES

SECTION 1. Restrictions on the Use of The Properties: In order to provide for congenial occupancy of The Properties and for the protection of the values of the Lots and Dwelling Units, the use of The Properties shall be restricted to, and shall be in accordance with the following provisions:

- (a) The Dwelling Units shall be used for residential purposes only, except for home professional pursuits without employees or regular visits by the public, except as use is reserved to the Declarant for sales or administrative purposes.
- (b) Any garages shall be used for the storage of motor vehicles and other miscellaneous storage purposes. Such use shall be in a neat and clean manner consistent with their purpose as residential garages accessory to home ownership.
- (c) The common Properties shall be used only for the purposes for which they are intended.
- (d) No nuisances shall be allowed in the The Properties, nor any use of practice which is a source of annoyance to residents or which interferes with the peaceful possession and proper use of The Properties by its residents.
- (e) No immoral, improper or offensive or unlawful use shall be made of The Properties or any part thereof, and all valid laws, zoning ordinances and regulations of all Government bodies having jurisdiction thereof shall be observed. Provisions of the law, orders, rules, regulations or requirements of any Governmental Properties shall be complied with, by and at the sole expense of the Owners or the Board of Directors, whichever shall have the obligation to maintain or repair such portion of The Properties.
- (f) A portion less than a whole Lot or Dwelling Unit shall not be rented, and any lease must be in writing and all tenants shall be subject to all the provisions of these Bylaws, the Declaration, and any violation of any of these provisions shall constitute a default under the lease.
- (g) The Declarant may make such use of the unsold Lots or other Lots or Dwelling Units in which Declarant has an interest and Common Properties as may facilitate such completion and sale, including but not limited to maintenance of a sales office, the showing of The Properties and the display of signs.



SECTION 2. Restrictions on the Use of Common Properties: In order to provide for congenial occupancy of The Properties and for the protection of the values of the Lots and Dwelling Units, the use of the Common Properties shall be restricted to, and shall be in accordance with the following provisions:

- (a) Use of Common Properties shall be limited to that of the Members, tenants of Members and their guests, except as provided in ARTICLE TEN of Declaration.
- (b) For any period during which any assessed Common Charge remains unpaid or for any infraction of its published Rules and Regulations, the Board of Directors may suspend the Member's right to use the Recreational Facilities or the other Common Properties not necessary to give access to the highway for a period not to exceed thirty (30) days.
- (c) The Association may charge reasonable admission fees or other use charges for use of the Recreational Facilities and Beach Access or the other Common Properties which places additional burdens on the facilities or staff beyond that necessary for normal day to day activities, or which offer a unique facility limited to fewer than all members.
- (d) Individual Owners and staff of the Association may have the exclusive use of parking spaces and loading areas, as provided in the Rules and Regulations, and additionally, Class C Members are prohibited from using the beach area parking spaces near the Beach Access along Charles Jenkins Lane East near Lot 33.
- (e) The Declarant may establish, from time to time, until the last Lot is sold in The Properties, including any additions thereto, sales, construction, and marketing facilities on the Common Properties as a part of its program of development of The Properties, including any additions to The Properties. Such facilities shall be totally under the control of the Declarant.

SECTION 3. Rules and Regulations: Rules and regulations concerning the use of the Lots, the Dwelling Units and the Common Properties may be made and amended from time to time by the Board of Directors. Copies of such Rules and Regulations shall be furnished by the Board of Directors to each Member prior to the time the same shall become effective. The initial Rules and Regulations adopted or to be adopted by the Board of Directors shall be effective until amended by it.

SECTION 4. Abatement and Enjoyment of Violations by Members: The violation of any Rule or Regulation adopted by the Board of Directors, or the breach of any obligation contained in the Bylaws, or the breach of any obligation contained in the Declaration, shall give the Board of Directors the right, in addition to any other rights set forth by these Bylaws.

- (a) To enter onto a Lot or Dwelling Unit in which, or as to which, such violation or breach exists and to summarily abate and remove, at the expense of the defaulting Owner, any structure, thing, or condition that exists therein contrary to the intent and meaning of the provisions hereof, and the Board of Directors shall not thereby be deemed guilty in any manner of trespass; or
- (b) To enjoin, abate or remedy the continuance of any such breach by appropriate equitable proceedings including mandatory injunction, there being no appropriate legal remedy, at the cost of the Member, including attorneys' fees.
- (c) If the Board of Directors has adopted and published Rules and Regulations, to suspend such use by any such person for violation of such Rules and Regulations, for the period during which the violation continues plus thirty (30) additional days.
- (d) To levy summary charges as liquidated damages against a Member for such violation, in addition to such damages as have actually been suffered, provided that no summary charges may be levied for more than \$5.00 for any one violation, but for each day a violation continues after notice, it shall be considered a separate violation. Collection of charges for damages or summary charges may be enforced against the Member or Members involved as if the charge were a Common Charge owed by the particular Member or Members.

## ARTICLE XII MORTGAGES

SECTION 1. Notice to Association: An Owner who mortgages his Lot or Dwelling Unit of the mortgage fee shall notify the Association of the name and address of the mortgagee. The Association shall maintain such information in a book entitled "Mortgagees of Lots or Dwelling Units".

SECTION 2. Statement of Common Charges: The Association, whenever so requested in writing by a Member, a prospective Owner, a mortgagee, or by a prospective mortgagee, or by a prospective mortgagee of a Lot or Dwelling Unit, shall promptly report any then unpaid Common Charges due from, or any other default by, the then-Owner of the Lot or Dwelling Unit.

SECTION 3. Notice of Default: The Association, when giving notice to a Member of a default in paying Common Charges or other default, shall send a copy of such notice to each holder of a mortgage covering such Lot or Dwelling Unit, if the name and address of such mortgagee has previously been furnished to the Association.

SECTION 4. Examination of Books: Each Member or mortgagee of a Lot or Dwelling

Unit shall be permitted to examine the books of account of the Association at a reasonable time on business days.

### ARTICLE XIII INSURANCE

Section 1. Coverage: To the extent available, the Association shall obtain and maintain insurance coverage as set forth in SECTIONS 2, 3, and 4 hereof. All insurance affecting The Properties shall be governed by the provisions of this ARTICLE. Premiums of insurance obtained by the Association shall be a Common Expense.

SECTION 2. Physical Damage: All buildings and improvements (as defined in Subsection (d) hereof), and all of the personal property owned by the Association, shall be insured, for the benefit of the Association, the Members and Mortgagees as their interests may appear, against risk of physical damage as follows:

- (a) Amounts: As to real property, for an amount equal to not less than ONE HUNDRED (100%) percent of its replacement cost; as to personal property, for an amount equal to its actual cash value. Prior to obtaining any insurance on real property under this SECTION, and at least annually thereafter, the Board of Directors shall obtain an estimate from an insurance agent, or otherwise qualified person, for the purpose of determining the replacement cost of such real property.
- (b) Risks Insured Against: The insurance shall afford protection against loss or damage by reason of:
  - (1) Fire and other perils normally covered by extended coverage;
  - (2) Vandalism and malicious mischief;
  - (3) Such other risk of physical damage as from time to time may be customarily covered with respect to buildings and improvements similar in construction, location and use as those on the Common Properties, including, without limitation, builder's risk coverage for improvements under construction; and
  - (4) Such other risks of physical damage as from time to time deem appropriate.
- (c) Other Provisions: The insurance shall include, to the extent reasonably obtainable and without limitation, the following provisions:
  - (1) Waivers by the insurer of rights of subrogation, other than those based on fraud or criminal acts, against the Association and the Members;

- (2) That the insurance shall not be affected or diminished by reason of any other insurance carried by any Member or Mortgagee;
  - (3) That the insurance shall not be affected or diminished by failure of any Member or any occupants or owners of any improvements to comply with any warranty or condition when such failure to comply is not within the control of this Association;
  - (4) Such deductible as to loss, but not co-insurance features, as the Board of Directors in its sole judgment deems prudent and economical;
  - (5) That the insurance may not be cancelled or substantially modified (except for the addition of property or increases in amount of coverage) without at least thirty (30) days prior written notice to the named insured;
  - (6) The standard mortgagee clause, except that any loss otherwise payable to named mortgagees shall be payable in the manner set forth in subsection (7) hereof;
  - (7) Proceeds for losses shall be payable to the Association or any Trustee designated by the Board of Directors; and
  - (8) The named insured shall be the Association for the benefit of the Members.
- (d) Definition: As used in this SECTION, the term "all buildings and improvements" shall include, without limitation, all Common Properties and personal property of the Association, and replacements thereof and may exclude building fixtures, of The Properties used and owned exclusively by an individual Owner and made or acquired at the expense of an individual Owner, after the conveyance of title by the Declarant to any such Owner, of that portion of The Properties.

**SECTION 3. Liability Insurance:** The Board of Directors shall obtain and maintain public liability insurance for bodily injury and property damage in such limits as the Board of Directors may from time to time determine, insuring the Association, the Board of Directors, the Manager (at the discretion of the Board of Directors), and each Member with respect to his liability arising from ownership, maintenance or repair of the Common Properties which is the responsibility of the Association including, without limitation, liability arising from construction operations. Such liability insurance shall also cover cross-liability claims among Members and the Association. The Board of Directors shall review such limits at least annually. The insurance provided under this SECTION shall include, to the extent reasonably obtainable and without limitation, the following provisions:

- (a) That the insurance shall not be affected or diminished by any act or neglect is not within the control of the Association;
- (b) That the insurance shall not be affected or diminished by failure of any Member or occupants of Owners of any improvements to comply with any warranty or condition when such failure to comply is not within the control of the Association.
- (c) Waivers by the insurer of rights of subrogation, other than those based on fraud or criminal acts, against the Association and the Members.

SECTION 4. Workmen's Compensation Insurance: The Board of Directors shall obtain and maintain Workmen's Compensation Insurance to meet the requirements of the laws of the State of North Carolina.

SECTION 5. Members' Hazard Insurance: Nothing herein contained shall require any Member to pay to the Association any amount for hazard insurance on any property owned by the individual Member.

Each Owner shall be responsible for his own individual hazard insurance coverage on his Lot or Dwelling Unit and all improvements and contents, except to the extent actually insured by any policies obtained by or through the Association for the benefit of individual Owners. However, each Owner shall be responsible for ascertaining whether or not the Association has obtained any such insurance for the benefit of individual Owners. The Association may require an Owner to exhibit his hazard insurance policy.

SECTION 6. Other Insurance: The Board of Directors is authorized to obtain and maintain such other insurance as it may, from time to time deem appropriate.

#### ARTICLE XIV DAMAGE TO OR DESTRUCTION OF PROPERTY

SECTION 1. Duty to Repair or Restore: Any portion of the Common Properties, damaged or destroyed, shall be repaired or restored promptly by the Association.

SECTION 2. Estimate of Cost: Promptly after damage to or destruction of the Common Properties, and thereafter as it deems advisable, the Board of Directors shall obtain reliable and detailed estimates of the cost of repair or restoration. If such cost in the opinion of the Board of Directors may exceed \$5,000.00, the Board of Directors may retain the services of an architect to assist in the determination of such estimates and in the supervision of repair and restoration.

SECTION 3. Collection of Construction Funds: Construction funds may consist of insurance proceeds, condemnation awards, proceeds of assessments against Owners and other funds received on account of or arising out of injury or damage to the Common

## Properties.

(a) Insurance Proceeds: The Board of Directors shall adjust losses under physical damage insurance policies of the Association. Such losses shall be payable in accordance with ARTICLE XIII, SECTION 2 (c) (7) herein.

(b) Condemnation Awards: Any condemnation awards with respect to the Common Properties shall be payable to the Association.

(c) Assessments against Members: If the insurance proceeds and condemnation awards are insufficient to effect the necessary repair or restoration of the Common Properties, such deficiency shall be charged against all Members as a Common Expense, except that Class C Members will so be charged only to the extent that the deficiency shall be caused by and charged against the Recreational Facilities or Beach Access. The proceeds of assessments for such Common Expense shall be paid to the Association or any Trustee appointed by the Board of Directors.

(d) Payments by Others: Any other funds received on account of or arising out of injury or damage to the Common Properties shall be paid to the Board of Directors.

SECTION 4. Plans and Specifications: Any repair or restoration must be wither substantially in accordance with the architectural and engineering plans and specifications for the original improvements or according to plans and specifications approved by the Board of Directors.

SECTION 5. Lots and Dwelling Units: Repairs or restoration of damage or destruction to a Lot or Dwelling Unit or any other improvement on a Lot shall be at the Owner's expense, but the Association, to the extent it has actually obtained policies insuring the interest of an Owner with respect to his Dwelling Unit or any related Limited Common Properties, shall make any insurance proceeds from any such policies obtained by the Association available to the Owner for repairs or restoration.

SECTION 6. Disbursement of Construction Funds: Any Trustee appointed by the Board of Directors shall deduct from the construction funds its actual costs, expenses and a reasonable fee for the performance of its duties, and such Trustee, or the Association if no Trustee is appointed, shall disburse the balance in the following manner:

(a) Payment of Repair or Restoration: Any Trustee or the Association shall apply such balance to pay directly, and to reimburse the Association for the payment for, the costs of repair or restoration of the Common Properties including the cost of temporary repairs for the protection of the Common Properties pending the completion of permanent repairs and restoration.

(b) Surplus Funds: If, after payment of all repairs and restoration, there remains any surplus fund, such fund shall be paid to Members in proportion to the



contributions resulting from assessments levied against them pursuant to SECTION 3 (c) of this ARTICLE; provided, however, that no Member shall receive a sum greater than that actually contributed by him. Any surplus remaining after such payments shall be paid to the Association and shall become part of its replacement reserve.

- (c) Determination Not to Repair or Restore: If there is substantially total destruction, as determined by the Board of Directors, of all of the improvements on the Common Properties, and three-fourths (3/4) of the Members vote not to proceed with repair or restoration, any balance of construction funds shall be paid to the Association and placed in a reserve for capital improvements on the Common Properties. In the event of dispute as to the fact of substantially total destruction, that issue shall be submitted to Arbitration Association and in accordance with North Carolina law.

SECTION 7. Trustee: The Board of Directors may, but is not required to enter into and keep in force a trust agreement with a bank in the State of North Carolina with trust powers to receive, administer, and disburse funds pursuant to ARTICLE XIV herein. Any such trust agreement shall incorporate the Declaration and Bylaws by reference and shall provide that upon termination thereof, all monies or funds held by the Trustee shall be turned over only to a successor trustee which shall also be a bank in the State of North Carolina with trust powers. No amendment of the declaration or of these Bylaws affecting ARTICLE XIII or this ARTICLE XIV shall be binding on the Trustee until the trustee receives notice of such amendment.

## ARTICLE XV RECORDS

SECTION 1. Records: The Association shall keep detailed records of the actions of the Board of Directors and the manager, minutes of the meetings of the Board of Directors, minutes of the meetings of the Owners (Members), names of the Members and Mortgagees, and financial records and books of account for The Properties, including chronological listing of receipts and expenditures, as well as a separate account for each Member, which, among other things, shall contain the amount of each assessment of Common Charges against each Member, the date when due, the amount paid thereon, and the balance remaining unpaid. Unless the Member notifies the Association of change in ownership, the Association may rely on the names of Members appearing on the municipal tax assessor's list as of the last municipal assessment date.

SECTION 2. Statement: A written report and statement summarizing all receipts and expenditures of the Association shall be rendered by the Board of Directors to all Members at least annually.

SECTION 3. Annual Report: In addition to the annual statement referred to above, an Annual Report of the receipts and expenditures of the Association, prepared but not necessarily audited by an independent certified public accountant, shall be rendered by



the Board of Directors to all Members and to all Mortgagees of Lots and Dwelling Units whose names appear in the book entitled "Mortgagees of Lots and Dwelling Units" and who make written request to the Association, promptly after the end of each fiscal year.

SECTION 4. Examination of Records: Each Member and Mortgagee shall be permitted to examine the books of account of the Association at reasonable times on business days, but not more than once a quarter.

## ARTICLE XVI PROXIES

SECTION 1. At all corporate meetings of Members, each Member may vote in person or by proxy.

SECTION 2. All proxies shall be in writing and filed with the Secretary. No proxy shall extend beyond a period of eleven (11) months, and every proxy shall automatically cease upon sale by a Member of his Lot or Dwelling Unit in The Properties, or upon sale of his non-OceanCrest property to which a Class C Membership has been assigned.

## ARTICLE XVII MISCELLANEOUS

SECTION 1. Notices: All notices hereunder shall be sent by mail to the Association at its office, in Kitty Hawk, North Carolina; to Members at such address as may have been designated by such Member from time to time in writing to the Association; to Mortgagees at their addresses as designated by them from time to time in writing to the Association. All notices from or to the Association shall be deemed to have been given when mailed, except notice of changes of address which shall be deemed to have been given when received.

SECTION 2. Captions: The Captions herein are inserted as a matter of convenience and for reference, and in no way define, limit, or describe the scope of these Bylaws or the intent of any provisions thereof.

SECTION 3. Gender: The use of the masculine or neuter gender in these Bylaws shall be deemed to include the feminine gender, the use of singular shall be deemed to include the plural, when the context so requires.

SECTION 4. Tort Liability: Each Member shall be deemed to have released and exonerated each other Member and the Association, and the Association shall be deemed to have released and exonerated each Member, from any tort liability other than that based on fraud or criminal acts to the extent which such liability is satisfied by the proceeds of liability insurance carried by a Member or by the Association.

ARTICLE XVIII  
INVALIDITY, CONFLICT AND WAIVER

SECTION 1. Invalidity: The invalidity of any part of these Bylaws shall not impair or affect in any manner the validity, enforceability or effect of the balance of the Bylaws.

SECTION 2. Conflict: These Bylaws are set forth to comply with the requirements of the North Carolina Non-Profit Corporation Act (the "Act"), the Articles of Incorporation and the Declaration. In the event of any conflict between these Bylaws and the provisions of the Act, or of the Declaration, or of the Articles of Incorporation, such provisions shall control in the following order: (i) the Act, (ii) the Declaration, (iii) the Articles of Incorporation and (iv) these Bylaws.

SECTION 3. Waiver: No restriction, condition, or covenant contained in these Bylaws shall be deemed to have been abrogated or waived by reason of failure to enforce the same, irrespective of the number of violations or breaches thereof which may occur.

ARTICLE XIX  
AMENDMENTS TO BYLAWS

SECTION 1. Method of Amendment: These Bylaws may be altered, amended or added to, as allowed for in Article Nine of the Declaration, at any duly called meeting of the Members, provided:

- (a) that the notice of the meeting shall contain a substantial statement of the proposed amendment;
- (b) that the amendment, in order to be binding upon all holders of mortgages or deeds of trust against a Lot or Dwelling Unit in The Properties, be approved in writing by the holders of mortgages or deeds of trust on not less than fifty-one (51%) percent, in the aggregate, of the Lots and Dwelling Units subject to mortgages or deeds of trust;
- (c) that the amendment be approved by the Board of Directors of the Association, and
- (d) that said amendment shall be fully consistent in a duly recorded amendment to the Declaration executed by the President and Secretary of the Association; however, no amendment to the Declaration, or the recordation thereof, shall be necessary unless such amendment to these Bylaws created an inconsistency with the Declaration.

SECTION 2. Effect of Amendments upon Encumbrances: No amendment or modification of the Bylaws will affect or impair the validity or modification of the Bylaws will affect or impair the validity or priority of any mortgage or deed of trust encumbering any Lot or Dwelling Unit, nor the validity or priority of any other proper lien.

AMENDED AND RESTATED  
DECLARATION OF COVENANTS, CONDITIONS AND RESTRICTIONS

OCEANCREST SUBDIVISION, DUCK VILLAGE  
SECTIONS A, B AND C  
ATLANTIC TOWNSHIP, DARE COUNTY, NORTH CAROLINA

STATE OF NORTH CAROLINA  
COUNTY OF DARE

KNOW ALL MEN BY THESE PRESENTS, that this amended and restated Declaration of Covenants, Conditions and Restrictions (the "Declaration"), is made and entered into on this 7<sup>th</sup> day of April, A.D., 1993, by VIVIAN JENKINS (widow), YOLANDA JENKINS (single) and CHARLES M. JENKINS, JR. (single) acting by and through his Attorney-in-Fact (hereinafter referred to collectively as the "Declarant") and OCEANCREST PROPERTY OWNERS ASSOCIATION, INC. (the "Association").

WITNESSETH:

WHEREAS, the Declarant and the Association, pursuant to and in accordance with that certain Declaration of Covenants, Conditions and Restrictions dated July 15, 1992 and recorded in Book 820, at page 141, et seq. Of the Dare County Registry, as amended by that certain First Amendment to Declaration of Covenants, Conditions and Restrictions dated December 12, 1992 and recorded in Book 839, at page 355, Dare County Registry (herein referred to collectively as the "Former Declaration"), desire to and do hereby amend and restate the Former Declaration and pursuant to such amendment restatement hereby declare that the real property described in Article One hereof, is and shall be held, transferred, sold, conveyed and occupied subject to the terms and provisions of the covenants, conditions, restrictions, charges and liens of this Declaration, all as hereinafter set forth.

NOW, THEREFORE, in accordance with the provisions of Article Nine of the Former Declaration, the Association and Declarant do hereby amend and restate the Former Declaration, effective as of the date of the recording of this Declaration, as follow:

ARTICLE ONE  
PROPERTY SUBJECT TO THIS DECLARATION