

Ocean Crest
Post Office Box 1465
Kitty Hawk, NC 27949

ARCHITECTURAL CONTROL COMMITTEE (ACC)
APPLICATION FOR EXTERIOR ALTERATION OR IMPROVEMENT (Revised 5-14-19)

Owner Name _____

Ocean Crest Address _____ Lot # _____

Mailing Address _____

Home Phone _____ Email _____

Contractor Name _____

Contractor Phone _____

Type of Construction: remodel / deck / residing / pool / hot tub / paint / landscaping / other _____

Description of Work _____

Description of Materials _____

Paint / Stain Information, Main Structure

Paint / Stain Color _____

Paint / Stain Information, Trim

Paint / Stain Color _____

FOR NEW BUILD/REMODEL: SUBMIT COPIES OF PLANS/DRAWINGS

Date of Application _____

Owner Signature _____

All projects must have this application and all plans, drawings, etc. submitted and approved by the ACC prior to beginning any work.

The Architectural Control Committee will respond to all applications within thirty (30) days of receipt of submittal. All work must meet the criteria described in the Ocean Crest Association's Documents. No fees will be required for minor home maintenance or painting, though the application still needs to be approved. A \$500 common property disturbance deposit will be required for all "major impact" projects. Please contact Seaside Management if you have questions about the deposit.